

Minutes of the Board of Trustees  
William F. Laman Public Library  
Special Meeting  
May 28, 2020 @ 10:00 AM

The Board met via Zoom at 10:00 a.m. Ms. McLean called the meeting to order at 10:07 a.m. Those present were Ms. Crystal Gates, Executive Director; Ms. Valerie McLean, President; Mr. Charley Baxter; Ms. Joyce Brewer; Ms. Esther Crawford, Ms. Kim Drake; Ms. Vicki Matthews; and Mr. Sonny Rhodes. Also present: Mr. Stephen Simpson, Ms. Stacy Purdy, Ms. Jenny Heard, Ms. Robin Campbell, Ms. Shannan Hicks, and Mr. Richard Theilig. There were no public comments.

Ms. Gates reviewed the current 2020 Budget, the external revenue received from 2003-2019, and discussed possible avenues of savings. If a twenty percent revenue drop is expected, the only way to cut that much from anticipated expenditures is to reduce the size of the current workforce. All present discussed the pros and cons of reducing the budget. Ms. Gates noted that even reducing the workforce by twenty-four employees would only reduce the budget by approximately fourteen percent. Possible reductions might include furloughs or layoffs. All present agreed that a workforce reduction was a last resort. Ms. Brewer noted that even the discussion is painful, and all agreed. Mr. Rhodes recommended that the review of a potential budget amendment and its effect on staff be moved to the Finance Committee for further discussion. Motion Mr. Baxter, second Mr. Rhodes to send the matter to the Finance Committee to discuss at a meeting next week, with a recommendation to be presented to the full Board at the June 8, 2020, meeting. Motion carried unanimously.

With no further business to discuss, motion Mr. Rhodes, second Ms. Brewer to adjourn. Motion carried unanimously.

Crystal Gates, Secretary