

Minutes of the Board of Trustees
William F. Laman Public Library
Regular Meeting - Via Zoom
Monday, October 18, 2021 @ 5:30 PM

The Board met via Zoom at 5:30 p.m. Ms. McLean called the meeting to order at 5:30 p.m. Those present were Ms. Crystal Gates, Executive Director; Ms. Valerie McLean, President; Mr. Charley Baxter; Ms. Joyce Brewer; Ms. Esther Crawford; Ms. Kim Drake; Ms. Katie Phippin; and Mr. Sonny Rhodes. Also present: Ms. Robin Campbell, Ms. Stacy Purdy, Ms. Shannan Hicks, and Mr. Richard Theilig. Motion Ms. Brewer, second Ms. Crawford to excuse the absences of Ms. Phippin and Mr. Rhodes for the September 20, 2021, meeting. Motion carried unanimously. There were no public comments.

Motion Mr. Baxter, second Ms. Drake to approve the Minutes of September 20, 2021, as amended. Motion carried unanimously.

Ms. McLean advised that the Finance Committee met with Ms. Gates to review the proposed Amended 2021 Budget and 2022 Budget. Those present approved those budgets with no changes. Ms. Gates reviewed the Proposed 2021 Amended Budget and the Proposed 2022 Budget, including the new format providing for budgets for operating account and service account and a total budget showing combined revenues and expenditures. Motion Mr. Baxter, second Ms. Crawford to approve the Amended 2021 Budget and the 2022 Budget as presented. Motion carried unanimously.

Ms. Gates reviewed the Financial Report. Motion Mr. Rhodes, second Ms. Brewer to approve the Financial Report. Motion carried unanimously.

Ms. Gates reviewed the Statistical Report. Motion Ms. Drake, second Mr. Rhodes to approve the Statistical Report. Motion carried unanimously.

Ms. Gates reviewed the Director's Report, including her PTO and recent meeting schedule. She advised she was recently elected as the ALA Arkansas Chapter Councilor. October is a busy month for training and professional development with ArLA Annual Conference, the SELA/NCLA Joint Conference, a Municipal League HR Workshop, ALA Legislative Summit, and Laman's annual training day.

Ms. Gates read a thank you card and other accolades received thanking staff for their wonderful customer service, especially Megan Hines and Donovan Mays. Craig is active in Toastmaster's and recently attended an event with Governor Hutchison. Ms. Crawford gave kudos to Ms. Gates for her leadership in professional organizations and representing Laman well.

The next regular meeting will be Monday, November 15, 2021, at 5:30 p.m. on Zoom. Mr. Baxter informed everyone that he will miss the next meeting.

With no further business to discuss, motion Ms. Brewer, second Mr. Baxter to adjourn. Motion carried unanimously.

Crystal Gates, Secretary