

Minutes of the Board of Trustees
North Little Rock Public Library
Special Meeting
Monday, August 19, 2024 @ 5 PM

The Board met in Laman Library Room 126 with Zoom access provided. Mr. Sonny Rhodes called the meeting to order at 5:02 p.m. Those present were Ms. Crystal Gates, Executive Director; Mr. Sonny Rhodes, President; Mr. Charley Baxter, Ms. Joyce Brewer, Ms. Kim Drake, and Ms. Jenny Heard. Also present: Mr. Ricard Theiling, Ms. Robin Campbell, Ms. Stacy Purdy and Ms. Lacy Wolfe. Motion Ms. Brewer, second Mr. Baxter to excuse the absences of Ms. Esther Crawford and Ms. Katie Phippin. The motion passed unanimously.

In an update of the proposed partnership between the Library and Arkansas Regional Innovation Hub, an affiliate of Winrock International, Ms. Gates said the tentative signing date for two agreements, one being the lease with an option to purchase the property at 204 East 4th Street, North Little Rock, Arkansas, 72114, and one for the donation/novation of Arkansas Regional Innovation Hub's programs, grants, equipment, and staff members, is anticipated to be September 21, 2024.

Motion Ms. Heard, second Ms. Drake, to establish two separate bank accounts for the North Little Rock Public Library – Arkansas Regional Innovation Hub, one for North Little Rock Public Library – Arkansas Regional Innovation Hub Operations and one for North Little Rock Public Library – Arkansas Regional Innovation Hub Service. Motion passed unanimously. Motion Ms. Drake, second Ms. Brewer to establish and update credit card accounts and limits of \$75,000 for the North Little Rock Public Library Operations Account; \$30,000 for the North Little Rock Public Library Service account; \$50,000 for the North Little Rock Public Library – Arkansas Regional Hub Operations account; and \$15,000 for the North Little Rock Public Library – Arkansas Regional Hub Service account. Motion passed unanimously. The Library will continue its signatory procedure for bank accounts including the following signatories: the Executive Director, currently Crystal Gates; the Board President, currently Carlton "Sonny" Rhodes; and the City of North Little Rock Mayor, currently Terry C. Hartwick.

Ms. Gates thanked Trustees for attending recent Art Walk events. She highlighted the Library's upcoming Bookworm Block Party on September 14; Third-Friday Art Walk on September 20; and the Staff Awards Dinner at 6 p.m. on December 7, when Trustees and their families are invited to celebrate staff members' accomplishments at the Wyndham Riverfront Hotel. She also shared upcoming education/travel plans for the Arkansas State Library Directors' Summit, September 25-27; West Virginia Library Association Conference, October 1-3; Arkansas Library Association Conference, October 3-5; and Staff Training October 14.

The next regular meeting is set for September 16, 2024.

With no further business to discuss, motion Mr. Baxter, second Ms. Brewer to adjourn. Motion carried unanimously.

Crystal Gates, Secretary